



THREE BAGS FULL CHILDREN'S CONSIGNMENT SALE, LLC  
 NEWARK PREMIER CONSIGNOR AGREEMENT  
 Community Wesleyan Church – FALL 2016

**Premier Consignor Perks:**

1. Consignor Fee (\$5 or \$18 based on item count when system closes) is waived when you add your first shift.
2. Earn a higher percentage & shop earlier based on number of shifts:

Number of Shifts:	Percentage Earned:	Shop Time:
One shift	65%	Tues., Nov. 15, 2016, 6:00pm-9:30pm
Two shifts	70%	Tues., Nov. 15, 2016, 5:45pm-9:30pm
Three Shifts	70%	Tues., Nov. 15, 2016, 5:30pm-9:30pm
Four Shifts	75%	Tues., Nov. 15, 2016, 5:15pm-9:30pm
Five Shifts (Team Leads Only)	80%	Tues., Nov. 15, 2016, 5:00pm-9:30pm
Consignors not adding shifts earn 65%, pay a \$5 Consignor fee if they have 50 or fewer items or an \$18 Consignor fee if they have 51 or more items (in inventory when the system closes) and shop Tues. November 15, 2016 from 6:15pm-9pm.		

**By participating as a Premier Consignor with Three Bags Full (TBF) I understand and agree to the following:**

**Quick Summary of Premier Consignor (Seller) Agreement:**

1. You pick your shifts (or not) and sign up online.
2. You show up 15 minutes early to learn your important spot.
3. Each shift is 3 hours; sign in and out for your shift to count.
4. One shift means no Consignor Fee. Plus, you shop earlier and can earn more.
5. No kiddos (insurance and other reasons). Only your or your spouse.

*You're responsible for everything in the Premier Consignor Agreement. 😊*

**See Page 2 for Complete Premier Consignor Agreement.**



## Complete Premier Consignor Agreement:

1. Only Consignors who schedule shifts to help at the event are considered Premier Consignors. Relatives/friends may not work with you/for you without prior written approval from DeAnn. Written approval must be presented to Sale Assistant prior to beginning shift.
2. Premier Consignors sign up for their shifts themselves, using the Three Bags Full website. **November 10, 2016 is the deadline.**
3. All shifts are three hours. The start/end time can be flexible but let DeAnn know of any variations ahead of time. If shifts overlap you are expected to make up the difference for the shift to count. Arrive early or stay later. Shifts fewer than three hours will not count towards your incentives.
4. I must drop off 10 or more items in order to participate as a Premier Consignor.
5. I must sign in and out so my shift will count. (We won't remember if you were there and then your percentage is incorrect)
6. I need to arrive 15 minutes early to learn my position.
7. Item count based on items in active inventory when system closes (refer to the Consignor Agreement for date and time.) Nonrefundable REGISTRATION FEE of \$8.50 to be paid by all consignors when registering and is not to be confused with the CONSIGNOR FEE.
8. I can earn a maximum of \$200 by helping at the event as a Premier Consignor. (The difference between 65% and your earned percentage cannot exceed \$200).
9. This Agreement is for named consignor and spouse only, unless you contact DeAnn for written approval for a different named relative (only.)
10. Additionally:
  - a. Consignor and/or Premier Consignor agrees to waive any and all claims for personal injury resulting from participation in the sale as a consignor and/or Premier Consignor from whatever cause, against 3BF, the leasers of the space where the sale is held and any volunteer, other consignor or paid participant.
  - b. Premier Consignor understands that helping at the event is optional and is a co-operative effort to make the event possible for everyone and is not required. Incentives are in place for those who want to be Premier Consignors. I acknowledge that in exchange for my time, I will receive admission to the Premier Consignor Preview party, my Consignor Fee is waived and, when signing up for 2 or more shifts, I will be eligible to receive additional percentage based upon Incentives schedule listed above. I waive my rights to any other compensation.
  - c. Consignor and/or Premier Consignor understands that while participating as a consignor, Premier Consignor, team member or independent contractor, all business practices, procedures, resources, ideas are the expressed ownership of Kurt and DeAnn Nightingale, sale owners. Consignor/Premier Consignor agrees to not copy, use or otherwise reproduce any of these said practices, procedures, ideas, resources, etc. for the direct or indirect organizing, promoting, participating in the running of, planning, or sharing of procedures, marketing materials, resources
  - d. In an effort to ensure the quality of the sale by retaining a sufficient number of Premier Consignors, Three Bags Full requires that Premier Consignors fulfill their pledged obligation to work their chosen 3-hour shifts. In the event a Premier Consignor does not fulfill their obligation or find a suitable replacement on their behalf, Three Bags Full will deduct \$25 per shift not fulfilled, based upon the Online Scheduling Report and will forfeit future Premiere Consigning privileges. Some extenuating circumstances will be considered. These guidelines have been created in an effort to maintain a high quality sale that benefits everyone. In addition, Premier Consignor privileges will be suspended if Premier Consignor frequently cancels their shift(s) or does not participate in their respective duties during their shift.
  - e. If we are short staffed a \$25 "no shift fee" may be incurred by all regular consignors. Prior notification would be given.

**Please Read the "Premier Consignor Procedures" listed below.**

## Premier Consignor Procedures:



- Arrive 15 minutes early to learn your position. Watch our instructional videos and power point slides to help you know what is expected. (Emailed prior to your shift)
- Check in with a Sale Assistant when you arrive.
- SIGN IN and SIGN OUT for your shift to count.
- Put on a 3BF apron (or wear your 3BF t-shirt) and your NAME BUTTON or name tag (provided)
- Wear comfy (and warm) shoes. Usually the fairground buildings are colder than you would expect. Dress in layers.
- Eat before you come. Bring a snack or drink if desired.
- **If your shifts overlap, you must make up the difference: arrive earlier or stay later. All shifts are 3 hours. You must be there for the entire shift for the shift to count towards your Incentives.**
- We all have children (that's why we have stuff to sell). Due to liability and safety concerns, do NOT bring your children with you during your shift. Please barter childcare with a neighbor, friend or family member. **If you bring your children with you, your shift will not count! Exception: Newborns (our definition of "newborn" is "not yet mobile). If you must bring your newborn (only) bring someone with you to care for them.**
- Only sign up for shifts you can actually do. If you are expecting or have physical limitations there are a few "sit down" positions available during Public Shopping Days Only. Contact DeAnn prior to scheduling. Do NOT schedule yourself during set-up or tear down!
- Do NOT plan on dropping off your items during a Drop Off Premier Consignor Shift. You are there to help other moms. Drop off before/after your shift.
- YOU sign up for the shifts that YOU want. Always check back, especially in the week, day and even hour before the Premier Consignor Schedule closes as many shifts open up or new ones have been added.
- Husbands are part of your Premier Consignor Agreement. If a relative will be coming instead of yourself or your husband, request approval first. (Only relatives will be considered.) **Written permission from DeAnn is required and a copy of the approval must be given to the Sale Assistant when you check in for the shift to count.**
- Do NOT plan on picking up your own items during a Premier Consignor Pick-up shift. Have someone else pick up your items. You are there to assist with the Pick up process.
- DeAnn's contact info: Text: 614-325-0063 Email: DeAnn@threebagsfull.info Email responses are delayed during sale week. Do NOT leave a voicemail. Preferred contact: email. Emergency contact during Sale Week: text

There are many ways you can help during Sale Week! You will be assigned to a position when you arrive.

- *Department manager:* organize the sales floor making everything easy to shop
- *Inspection manager:* quality control—help us maintain high standards
- *Security:* welcome shoppers, manage the check-out line, inspect at exit and assist shoppers.
- *Check-out:* veteran consignors who thoroughly and accurately ring up sales totals.
- *Set-up & Tear-down Crew:* Ideal for dads or anyone that loves using tools! Bring muscles!
- *Advertising:* Pass out fliers and put out Yard Signs