

How to Pick Up Your Items:

If picking up each item is important to you, follow these fool-proof guidelines:



1. TOUCH EACH ITEM IN THE BUILDING, looking at the consignor number NOT the item. (Items get moved around by shoppers- boys clothing may be found in toys, girls, books, etc, for example)
2. Quickly flip through each hanger, checking the consignor number on the tag
3. Be methodical- start with one row, finish with that row.
4. Premier Consignors are stationed at each door. Give them your consignor name. ALL items will be inspected BEFORE leaving the building to make sure ONLY your consignor number has been picked up. It is easy to reverse numbers and accidentally get someone else's things. NO EXCEPTIONS.

Complete Pick Up Procedures:

1. Arrive during the designated "Pick-Up" timeframe. **Do not enter the building until Pick Up has officially begun.** No appointments are needed. Give yourself ample time. The more you have to pick-up, the longer it will take. Arrive at the beginning of the timeframe and you will not be rushed and miss items. No early pick-ups. No exceptions.
2. If you would like a print-out of your un-sold items, they will be available for \$2 payable in cash. See Savanna for a print-out. These will be made available as soon as possible when all customer sales are completed. We will attempt to upload this report to your online account within 30 minutes of the last check-out on the final day of the sale. The ability to do this is based up on a strong internet connection; we will do our best but every location varies.
3. When tags become detached we do our best to match the lost tag with the lost item. When not possible, lost tags go in the "Lost Tag Drawer" located in the Red Box near checkout. Check this drawer for any "lost tags."
4. When an item without a tag needs to be sold, we complete an Inventory Search based upon the description of the item. **DESCRIPTIONS ON YOUR TAGS ARE IMPORTANT.** If we can find the correct tag, we sell it and you receive credit. If we cannot locate the correct tag, DeAnn places a "low side of fair" price on the item, and it is sold. That "sold tag" goes into the "SOLD TAG DRAWER" located in the Red Box near check-out. Check this box at pick-up to see if any items appear to be yours. (Proceeds from these items are donated to charity).
5. When an item is pulled off the sales floor due to stains, damage, etc. it is put in a box. Check these boxes to see if your item is present.
6. **PICK-UP CLOSSES PROMPTLY AT THE DESIGNATED TIME. NO EXCEPTIONS. ITEMS ARE DONATED IMMEDIATELY UPON THE CLOSE OF PICK-UP.** (No one takes these items home, no one saves them for later- they are donated).
7. Yes! You can make purchases during pick-up!!!
8. If you do not pick-up your un-sold items, they are donated! (The charities thank you!)
9. Profit earnings will be deposited into your Paypal account within 10 business days. If you do not have a Paypal account, sign up for one! If you choose not to do so, a check will be mailed within 30 days and an additional \$2.00 will be deducted for processing.
10. Donation reports and Seller Reports will be available online within 8 business days. Keep in mind only unsold items marked "D" in the tagging process will be reflected on the donation report. However, printing an inventory report and marking off items sold will also be sufficient for record keeping purposes.
11. NEW: For the Hilliard location only, we have an optional pick-up and re-delivery service to the Croton Three Bags Full event. Contact DeAnn@threebagsfull.info for details.
12. For a helpful "read" on pickup, check out "Avoiding Pick Up Paranoia" below:

Avoiding "Pick-up Paranoia"

Deciding if you should pick up your items after your recent consignment sale? Here are a few things to consider!

1. Why did you try to sell it? Was it too small, not needed or taking up coveted space in your house?
2. Why didn't it sell? Was it priced too high? Was it not in the best of condition? Was it outdated? Was the box, toy, etc missing pieces?
3. What are you going to do with the items you're picking up? Change the prices? Give to a friend? Sell it at a garage sale? Stick it in a bin to deal with later? Knowing what you're going to do with the item may help you determine if it is worth your energy and time to pick the item up.

Almost all consignment events have reputable children's charities that receive all of the donated items (items not sold and not picked up.) Check with your local children's consignment event regarding the charities they support. Support the same causes? Don't want to deal with the time & energy of picking up your unsold items or finding somewhere to put them back into your house? (Wasn't the goal to clean out?) Then donate it! Leave it and we'll donate it for you. You can print a "Donation Report" for use on your tax return.

But remember- every mom values her items differently. If picking up all of your unsold items is important to you, no problem! We have some tried and true steps to help you pick up your unsold items with ease, avoiding "Pick up Paranoia":

1. **Be Prepared!** Before arriving at pick-up, review your un-sold item list. Determine what item(s) are important to pick up (and what aren't.) The more items you plan on picking up, the longer it will take. Plan accordingly. When possible, leave small children at home or with a friend. Arrive on time, allowing yourself the full timeframe allowed for pickup. Bring a bag or tote with you. DON'T arrive 15 minutes before pick up ends thinking it'll be easier to find your items. You will be rushed and items WILL be missed!
2. **Be Methodical!** Pick a starting point. Your goal is NOT to find xxx number of items. Your goal is to quickly look at EACH ITEM in the building, and see if it is your consignor number. If you hunt for a "blue turtleneck" chances are you won't see the forest because of all the trees. If you marked it "girl" be sure to look in the boys too. Shoppers move things around- and maybe that blue turtleneck ended up in the boy department. Start with one rack, quickly flipping each hanger looking at the consignor number on the tag. Touch each item on tables, checking to see if your number is on the tag. While reviewing your list of un-sold items ahead of time is helpful, bringing the list and marking off items is often a hindrance and can cause you stress. If you quickly touch each item, checking the consignor number, you won't miss anything!
3. **Be Patient!** 99.9% of the time the item you are looking for IS in the building. Did you look at EACH item? Did you check ALL racks? Don't limit yourself to just the gender/sizes you brought. Perhaps that dress you brought ended up in the maternity section. Check ALL racks, ALL items in the building.

Following these steps will help you avoid having a frazzled & frustrated pick-up! The system works very well when the steps are followed. Mom's frantically hunting for their items, marking off their lists as they go are the moms missing things! Take your time, quickly flipping through each hanger and you will locate your few unsold items with ease. Avoid the "Pick-up Paranoia" and calmly, slowly, follow these steps for a wonderful finish to your consignment sale. And remember! That check for all those SOLD items will be coming soon! Instead of clutter in your house, you've got some CASH!